

## Recruitment of Contract Post

### 1. Manager (Wan Chai) (Ref : M / HKISC)

#### Key responsibilities:

- To provide supervision and support to team members of the Integrated Service Centre for Social Rehabilitation & Community Support (ISC) and monitor their performance;
- To identify and assess the service needs of the community and service users, developing services or initiatives to address these needs;
- To liaise with Governmental Departments, NGOs and stakeholders of local district and attend community platforms to enhance service development, establish good working relationships, promote Agency's image and provide quality service;
- To collect and compile reports and statistics on the service performance and outcomes; and
- To oversee the daily operation of the centre.

#### Requirements:

- Post-secondary education, preferably with a Bachelor's degree;
- Registered Social Worker with a minimum of 5 years' work experience, plus over 2 years' supervisory/management experience;
- Proficiency in both spoken and written English and Chinese (including verbal and presentation skills);
- Strong leadership and people management abilities, with excellent collaboration, networking, and organisational skills;
- Dynamic, proactive, and able to multitask effectively under pressure;
- Computer literate and capable of quickly adopting innovative concepts.

Appointment will be made on contract term with staff benefits including training subsidies, medical benefits. Qualified candidates are invited to submit application letter and full resume with present and expected salary and earliest availability to [recruit@sidebyside.org.hk](mailto:recruit@sidebyside.org.hk).



*(All information provided will be kept as confidential & only be used for recruitment related purposes)*

(Registered Company Name: The Society of Rehabilitation and Crime Prevention, Hong Kong  
(Incorporated with limited liability by guarantee))