善導會 SideBySide

Recruitment of Contract Post

Manager, Youth Empowerment and Entrepreneurship Service cum Ethnically Diverse Group & Health Education Services

(Lai Chi Kok) (Ref.: M / CEE)

Key Responsibilities

- Lead and manage the Youth Empowerment and Entrepreneurship Service and the Ethnically Diverse Group & Health Education Services Department to ensure effective service delivery, quality performance and achievement of strategic and operational objectives.
- Develop and implement service strategies, annual plans and improvement initiatives in alignment with community needs, funding requirements and the Agency's strategic direction.
- Provide leadership in staff supervision, performance management, manpower deployment and team development to strengthen accountability, collaboration and service effectiveness across the assigned portfolio.
- Build and sustain strategic partnerships with funders, employers, community organisations, ethnic minority groups, health partners and other stakeholders to enhance service impact, collaboration and development opportunities.
- Drive service sustainability through effective resource planning, proactive identification of new funding opportunities, and extension or renewal of existing funding support.
- Ensure sound governance, compliance, risk management, budget control, evaluation and reporting for the assigned services in accordance with Agency policies and relevant requirements.
- Recognizes and upholds Agency's vision, mission, and values
- Participates in Agency-wide working groups / projects when necessary
- Participates in ad-hoc projects/tasks as assigned by superior

Requirements:

- Bachelor's degree or above in Social Work, Social Sciences, Education, Public Health, Psychology, Business Management or other related disciplines.
- Registered Social Worker is preferred, where applicable.
- At least 8 years' relevant post-qualification experience, with substantial experience in programme management, staff supervision and service development.
- Proven experience in youth services, community services, entrepreneurship development, ethnically diverse community services, health education, social inclusion or related fields.
- Strong leadership, stakeholder engagement, service planning and resource development capabilities.
- Experience in funding proposal development, funder liaison and funding renewal will be an advantage.
- A proactive and positive individual with strong multitasking abilities.
- Good command of English and Chinese and communication skills.
- Able to work in a fast-paced and changing environment.
- The appointee is required to undergo a Sexual Conviction Record Check (SCRC).

Appointment will be made on contract term with staff benefits including training subsidies and medical benefits. Qualified candidates are invited to submit application letter and full resume with present and expected salary and earliest availability to **recruit@sidebyside.org.hk**.

(All information provided will be kept as confidential & only be used for recruitment related purposes)

Registered Company Name: The Society of Rehabilitation and Crime Prevention, Hong Kong
(Incorporated with limited liability by guarantee)